

Learner:	Mentor:	Date:
----------	---------	-------

Competency	Mentor's comments	Yes	No
Step one: Select			
1. Only begins magnifier and telescope assessment after TAP vision screen, with a person who meets all criteria: <ul style="list-style-type: none"> Has seen eye care professional No obvious eye health problem Cannot see medium or large E (with prescription glasses if they have) on TAP distance vision test Cannot see small E on TAP near vision test and medium or large E on distance vision test 			
2. Collects relevant information and selects type of magnifier or telescope that best meets the person's needs.			
3. Selects appropriate magnification level			
Step two: Fit			
4. Adjusts sheet magnifier with adjustable stand, or neck magnifier correctly.			
Step three: Teach			
5. If person uses glasses, explains they should wear these when using magnifier or telescope.			
6. Teaches person how to position the magnifier and focus on objects.			
7. Teaches person how to use telescope including: using good lighting, focusing, locating objects, tracing moving objects.			
8. Teaches person how to look after magnifier or telescope			
Step four: Follow up			
9. Identifies follow-up actions, based on discussion and reassessment: <ul style="list-style-type: none"> Trial different magnification level Select a different product Provide further training Replace product Refer to another service 			
For all steps			
10. Demonstrates safe and client centred practice throughout all steps, including identifying when a person needs referral to eye care professional.			

Notes for supervisors

Use this skills checklist to help:

- Evaluate how well learners perform the skills to safely provide magnifiers and telescopes and whether:
 - They can safely provide magnifiers and telescopes independently, or
 - Need extra mentoring and if so, which skills they most need to practise

Note that:

- This checklist focuses on the most important skills that are covered in the TAP module
- There may be other skills you would like your staff to develop, depending on your service needs. You can further develop this checklist if this would be helpful.
- You may not be able to observe the skills for all four steps in one session, as follow up in particular will happen at a later date.

To use the skills checklist:

- Observe learners carrying out magnifiers and telescopes provision steps. This may be through role play (practising on each other) or with clients.
- Always make sure that practice with clients is carried out safely.
- Note on the form whether the learner has performed each skill correctly. Use the comments column to provide details. This may be things that are done well, or areas that need further practice.

Providing feedback to learners:

- Discuss your observations with learners. Share with them their strengths, and areas needing more practice.
- Provide a copy of the completed checklist to the learner as their record.
- Continue to provide mentoring and support, and re-evaluate as they develop skills and confidence.

When is a learner ready to provide magnifiers and telescopes independently?

- To provide magnifiers and telescopes safely, a learner should consistently complete all skills correctly.
- Remember - mentoring and supervision is an ongoing process, to continue improving skills.