

## Checklist: Is the Wheelchair Safe and Ready to Use?

<b>Whole wheelchair</b>	
There are no sharp edges	<input type="checkbox"/>
No parts are damaged or scratched	<input type="checkbox"/>
The wheelchair travels in a straight line	<input type="checkbox"/>
<b>Front castor wheels</b>	
Spin freely	<input type="checkbox"/>
Spin without touching the fork	<input type="checkbox"/>
Bolts are tight	<input type="checkbox"/>
<b>Front castor barrels</b>	
Castor fork spins freely	<input type="checkbox"/>
<b>Rear wheels</b>	
Spin freely	<input type="checkbox"/>
Axle bolts are tight	<input type="checkbox"/>
Tyres inflated correctly (with thumb pressure, wheel can be depressed less than 5 mm)	<input type="checkbox"/>
Push rims are secure	<input type="checkbox"/>
<b>Brakes</b>	
Function properly	<input type="checkbox"/>
<b>Footrests</b>	
Footrests are securely attached	<input type="checkbox"/>
<b>Frame</b>	
For a folding wheelchair – the wheelchair folds and unfolds easily	<input type="checkbox"/>
For a wheelchair with fold down backrest – the backrest folds and unfolds easily	<input type="checkbox"/>
<b>Cushion</b>	
The cushion is in the cover correctly	<input type="checkbox"/>
The cushion is sitting on the wheelchair correctly	<input type="checkbox"/>
The cushion cover fabric is tight but not too tight	<input type="checkbox"/>
If the wheelchair has a solid seat: the cushion fully covers the solid seat	<input type="checkbox"/>