

Learner:	Mentor:	Date:
----------	---------	-------

Competency	Mentor's comments	Yes	No
Step one: Select			
1. Correctly interprets the referral and assesses for completeness. If incomplete, the referrer is contacted before proceeding.			
2. Collects relevant information from the person using the assessment form; correctly identifies suitable candidates for RRB.			
3. Identifies when a person needs referral and refers to the appropriate service.			
4. Demonstrates clinical reasoning to identify for appropriate use of RRB-selection, and any other indicated treatment (i.e. offloading).			
Step two: Fit			
5. Applies appropriate RRB padding to the person's <ul style="list-style-type: none"> Positions person correctly Selects the correct size Applies the liner and straps 			
Step three: Teach			
6. Teaches the person how to use the RRB: <ul style="list-style-type: none"> Teaches the person to safely remove and reapply the RRB Safe and effective use including how to (e.g. walk on stairs and ramps, do not allow RRB to get wet, wear as much as possible.) 			
7. Teaches person to care for their RRB <ul style="list-style-type: none"> Daily checks are required How to keep the RRB clean and dry at all times 			
8. Provides person with follow-up information: <ul style="list-style-type: none"> When follow up is needed What health warning signs to look for (e.g., check feet daily, signs of problems) and when to get help 			
Step four: Follow up			
9. Identifies correct follow-up actions, based on re-assessment such as:			

<ul style="list-style-type: none"> • Replaces RRB at appropriate intervals • Adjust the current RRB • Provide further training or refers for appropriate assistive product (such as a walking aid or wheelchair) • Refer to another service 			
For all steps			
10. Demonstrates safe and client centred practice throughout all service steps.			
11. Communicates clearly, answers clients questions and obtains informed consent.			
Notes for mentors			
<p>Use this skills checklist to help:</p> <ul style="list-style-type: none"> • Evaluate how well trainees perform the skills to safely provide an RRB: <ul style="list-style-type: none"> ○ They can safely provide an RRB, or ○ Need extra mentoring and if so, which skills they most need to practise <p>Note that:</p> <ul style="list-style-type: none"> • This checklist focuses on the most important skills that are covered in the module • There may be other skills you would like your staff to develop, depending on your service needs. You can further develop this checklist if this would be helpful. • You may not be able to observe the skills for all four steps in one session, as follow up in particular will happen at a later date. <p>To use the skills checklist:</p> <ul style="list-style-type: none"> • Observe trainees carrying out RRB fitting steps. Trainees are recommended to practice on each other before working with clients under supervision. • Always make sure that practice with clients is carried out safely. • Note on the form whether the trainee has performed each skill correctly. Use the comments column to provide details. This may be things that are done well, or areas that need further practice. <p>Providing feedback to trainees:</p> <ul style="list-style-type: none"> • Discuss your observations with trainees. Share with them their strengths, and areas needing more practice. • Provide a copy of the completed checklist to the trainee as their record. • Continue to provide mentoring and support, and re-evaluate as they develop skills and confidence. <p>When is a trainee ready to provide RRBs independently?</p> <ul style="list-style-type: none"> • To provide an RRB safely, a trainee should consistently complete all skills correctly. • Remember - mentoring and supervision is an ongoing process, to continue improving skills. 			