



[Service provider logo]	Name of screener
	Date of screen
	Location

1. Information about the person			
Family name		Given names	
Date of birth	Age: 0-3 ☐ 4-18 ☐ 19-39 ☐ 40+ ☐	Gender: Male ☐ Female ☐ Other ☐	
Address			
Phone/email			Consent: Yes ☐ No ☐
Parent/caregiver details			
Family name		Given names	
Phone/email			Consent: Yes ☐ No ☐

2. Pre-screening questions	Yes	No	Action
If a child is under 3 years old, was the child pre-term or low birth weight?	☐	☐	Yes Stop screen and Refer to eye health professional
Do you have pain, discharge or itchiness in the eye?	☐	☐	Yes → Which do you have? Pain ☐ Discharge ☐ Itchiness ☐
Do you have an eye injury?	☐	☐	Yes → What caused the injury? Chemicals ☐ Stop screen, wash out eye, then continue Burn/hot liquid ☐ Foreign body ☐ Knock or cut ☐
Do you have blurred vision or any other symptoms?	☐	☐	Yes → Record details in notes
Do you have diabetes and/or high blood pressure?	☐	☐	Yes and a problem is identified during screening or person is not under care of a diabetes and/or health service Refer to eye health professional and/or diabetes service.
Do you currently receive care from an eye health professional?	☐	☐	Yes , and a problem identified during screening Refer to eye health professional at service person is already using.
Do you wear spectacles? Yes ☐ No ☐	Yes → What are the spectacles used for?		Yes , and a problem is identified during screening Refer to eye health professional at service person is already using.
	Seeing things in the distance ☐		→ Ask person to wear for distance vision screen
	Seeing things that are near ☐		→ Ask person to wear for near vision screen
	Both distance and near ☐		→ Ask person to wear for both distance and near vision screen
	Do not know ☐		→ Ask person not to wear for any vision screen
Notes			

3. Vision screen				
Fundus reflex screen <i>Children 3 years and younger only</i>				Action
Do both eyes have a healthy fundus reflex? Yes ☐ No ☐	No → Why?		No → Continue to next step and ☞ Refer to eye health professional urgently	
	Unhealthy colour or brightness: Right eye ☐ Left eye ☐			
	No fundus reflex: Right eye ☐ Left eye ☐			
Distance vision screen <i>Adults and children over 3 years only</i>				
Chart:	3–8 years ☐ → HOTV Older than 8 years ☐ → Distance E-chart			
Spectacles:	If the person wears spectacles for distance vision, are they wearing them for screen?			Yes ☐ No ☐
Right eye: Top line	Result	Right eye: Bottom line	Action	
Matches 2 or more letters correctly on top line: Yes ☐ No ☐	Yes → Continue to bottom line No → Continue to left eye	Matches 3 or more letters correctly on bottom line: Yes ☐ No ☐	Yes to all, both eyes ☐ And: Under 40 years → Skip to eye health screen 40 years or older → Continue to near vision screen No to any ☐ Top line → Skip to eye health screen and ☞ Refer to eye health professional urgently Bottom line → Skip to eye health screen and ☞ Refer to eye health professional	
Left eye: Top line	Result	Left eye: Bottom line		
Matches 2 or more letters correctly on top line: Yes ☐ No ☐	Yes → Continue to bottom line No → Continue to eye health screen	Matches 3 or more letters correctly on bottom line: Yes ☐ No ☐		
Not able to complete distance vision screen ☐			→ Skip to eye health screen and ☞ Refer to eye health professional	
Near vision screen <i>Adults 40 years and older only</i>				
Spectacles:	If the person wears spectacles for near vision, are they wearing them for screen?			Yes ☐ No ☐
Correctly indicates the direction of 3 or more E's on the Near E-chart: Yes ☐ No ☐			No → Record and continue to eye health screen. If passes eye health screen assess for near vision spectacles. If not available ☞ Refer to eye health professional	
Not able to complete near vision screen ☐			☞ Refer to eye health professional	
For a summary of how to manage vision problems			→ Guide one: Vision problems	

4. Eye health screen				Action
Do both eyes look healthy? Yes ☐ No ☐				Yes → Skip to Action taken No → Record why below
Eye health problems		Right	Left	Action
Signs of a red eye problem	Redness	☐	☐	→ Guide two: Red eye problems
	Watery or sticky discharge	☐	☐	
	Eye itchiness	☐	☐	

Signs of an external eye problem	Crust on eyelids/lashes	☐	☐	→ Guide three: External eye problems
	Eyelashes turn inwards	☐	☐	
	Swelling or lump(s) on eyelid(s)	☐	☐	
	Growth on eye surface or around the eye	☐	☐	
Signs of another eye problem	Pupil or cornea appears unclear/white/cloudy	☐	☐	☞ Refer to eye health professional
	Eyes not looking in same direction	☐	☐	
	Other ✎	☐	☐	
3 years and younger and any of the above ☐				→ Guide four: Children 3 years and younger
Signs of an eye injury	Chemical	☐	☐	→ Guide five: Eye injuries
	Burn	☐	☐	
	Foreign body	☐	☐	
	Knock or cut	☐	☐	
Not able to complete eye health screen ☐				☞ Refer to eye health professional

5. Action taken				
Teach:	Eye health education ☐			
Perform:	Eye washout ☐ Foreign body removal ☐ Eyelash and eyelid cleaning ☐ Eyelash removal ☐ Pupil reactions test: Pass ☐ / Did not pass ☐ Eye movements test: Pass ☐ / Did not pass ☐			
Provide:	Hot compress ☐ Cold compress ☐ Eye pad ☐ Eye shield ☐ Near vision spectacles: Power ✎ _____	Medication: Type ✎ _____ Dose ✎ _____ Instructions ✎ _____		
Notes:	✎ _____			
Refer:	Eye health professional ☐ Health professional ☐ Diabetes service ☐ Other ✎ _____ Reason ✎ _____			Urgent: Yes ☐ No ☐
Follow up:	No ☐ Yes ☐ → Date ✎ _____			

6. Follow up	
Reason: No change ☐ Worsening symptoms ☐ Other ☐	Date returned ✎ _____
Details ✎ _____	
Further action taken ✎ _____	